

Staff Training for Technical and Community Colleges

Announces and requests nominations for the

2009 Exemplary Staff Awards

STTACC Exemplary Staff Awards have been established to provide annual recognition of community and technical college staff, and these distinguished awards will serve as an accolade to recognize one of the most critical attributes to a successful institution.

Nominees for the STTACC Exemplary Staff Award should have consistently demonstrated commitment and excellence in job performance and dedication to the mission and goals of their institution, as well as dedication to the professional development of the classified staff on their campus.

Requests for nominations will be distributed to college presidents, human resource officers, classified staff training committees, and will be posted on the STTACC web site.

Award recipients will be selected without regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related medical condition or disability, or any other legally protected status.

Award recipients will be honored at the Annual STTACC Conference and will have their conference registration fee waived for the 2009 Conference.

ELIGIBILITY REQUIREMENTS:

Nominees must be permanent, classified employees within the Washington State Community and Technical Colleges system.

The nominee must be employed by a paid member institution of the STTACC organization.

NOMINATION PROCESS:

Nominations for the Exemplary Staff Award will be requested each year. The President will serve as the contact person and will be responsible for the distribution and receipt of completed nomination forms.

Anybody may nominate a permanent, classified employee for this award. The nominator must complete the attached Nomination Form and send it, along with letter(s) of support, to the STTACC President, whose contact information is printed on the Nomination Form.

NOMINATING STATEMENT:

A nominating statement, not to exceed 300 words (on the back of the Nominating Form), which addresses the following criteria to assess the level of commitment and excellence of staff performance:

1. Contributes to the professional development of the classified staff on their campus.
2. Demonstrates outstanding work performance/standards.
3. Fosters a supportive and positive work environment.
4. Develops and maintains cooperative working relationships throughout the college and state system.
5. Contributes to the campus and/or community.

LETTERS OF SUPPORT:

Letter(s) of support provided by any member of the college system, which may include administrators, faculty, support staff, and students.

SELECTION PROCESS:

One award recipient will be selected from each of the five regions within the STTACC organization. The STTACC Executive Committee will determine award recipients. Selection will occur prior to the formal presentation at the Annual STTACC Conference.

Nominations must be received by the deadline stated on the Nomination Form.

2009 EXEMPLARY STAFF AWARD NOMINATION FORM

Name of Nominee

Position/Title

College

Address

City

Zip

Telephone

Name of Person Submitting Nomination

Position/Title

College

Address

City

Zip

Telephone

The Nominating Statement is to be written on the back of this form.

Please send this completed Nomination Form, along with any letter(s) of support, to:

Susan L. Root

STTACC President

Wenatchee Valley College @ Omak

P. O. Box 2058

Omak, WA 98841

Telephone: 509-422-7952

Fax: 509-422-7951

email: sroot@wvc.edu

web site: <http://sttacc.ctc.edu/>

NOMINATIONS MUST BE RECEIVED BY MAY 8, 2009

Nominations will not be considered unless they are complete in all respects

